

# **BOARD FOR THE CERTIFICATION OF RESIDENTIAL CHILD CARE PROGRAM PROFESSIONALS**

## **ANNUAL REPORT July 1, 2019 – June 30, 2020**

The State Board for the Certification of Residential Child Care Program Professionals (“State Board”) was established in 2004 and operates under the provisions of Title 20 of the Health Occupations Article of the Annotated Code of Maryland. In 2007, the State Board became General funded.

The State Board is the certification authority for Residential Child Care Program Administrators (“RCCPAs”). In 2008 the State Board’s authority was expanded to include the certification of Residential Child and Youth Care Practitioners (RCYCP) employed by programs licensed by the Department of Human Services, the Department of Juvenile Services, and the Department of Health.

The State Board consists of 12 members, of which six are representatives appointed by the secretaries of various State agencies involved in the licensing and monitoring of Residential Child Care Programs. These agencies include the Department of Health/Behavioral Health Administration and Developmental Disabilities Administration, Department of Human Services, Department Juvenile Services, Maryland State Department of Education and the Governor’s Office for Children. The remaining six members are appointed by the Governor with the advice of the Secretary Department of Health. Of these six members, three are RCCPAs, one is a RCYCP and two consumer members.

### **BOARD MEMBERS:**

Krystal Holland, Board Chair, CRCCPA  
Janet Furman, Vice Chair, Department of Health, Developmental Disabilities Administration  
Nicole Smith, Board Secretary, CRCCPA  
Robin Harvey, Department of Human Services  
Pamela Curtis, Consumer Member  
Paula Reagan, Consumer Member  
Sonya White-Norman, Department of Juvenile Services  
Christian Miele, Deputy Secretary, Maryland Department of Disabilities  
Dorenzer Thomas, CRCCPA  
Karen Powell, Maryland Department of Education  
Caroline Jones, Department of Health, Behavioral Health Administration  
Lauren Wahl, CRCYCP

**STAFF:**

Darlene Ham, Executive Director  
Gwendolyn Joyner, Deputy Director  
Janay Knox, Licensing Coordinator  
Thomas Werthman, AAG, Board Counsel

The Board’s staff is responsible for the day-to-day activities of the Board and the coordination of administrative activities with other government agencies. In addition to the above staff, the Board shares its financial, information technology and investigative staff with the other Health Occupation Boards under the Maryland Department of Health.

**BOARD MEETINGS:**

The Board conducts public meetings on the second Friday of the month throughout the year. The dates, times, and place of meetings are published on the Board’s website. The State Board does not meet in August or November.

**MISSION:**

The mission of the State Board is to protect children living in Maryland’s residential child care programs and to promote quality of care in the field of Residential Child Care through:

- 1) Certifying and regulating RCCPAs and RCYCPs;
- 2) Receiving and resolving complaints from the public, licensing authorities, courts, employers, insurance companies, other certificate holders regarding RCCPAs and RCYCPs who may have violated the practice act and its regulations; and
- 3) Setting the standards for RCCPAs and RCYCPs that reflect new and emergent developments in the profession.

**REVENUE REPORT: -- General Fund**

Revenue from all categories:

|  |               |
|--|---------------|
| Youth Care Practitioner Initial Application    | \$ 25, 950.00 |
| Youth Care Practitioner Reinstatement          | \$ 1, 200.00  |
| Youth Care Practitioner Renewal                | \$ 19,150.00  |
| Youth Care Late Renewal Fee                    | \$ 50.00      |
| Program Administrator Initial Application      | \$ 3,200.00   |
| Program Administrator State Comprehensive Exam | \$ 2,000.00   |
| Acting Capacity Program Administrators         | \$ 525.00     |
| Program Administrator Reinstatement            | \$ 1,000.00   |
| Program Administrator Late Renewal Fee         | \$ 500.00     |
| Approval of Continuing Education Programs      | \$ 200.00     |

|                                  |                            |
|----------------------------------|----------------------------|
| Program Administrators Renewals  | \$ 13,300.00               |
| Failure of Appear for State Exam | \$ 15.00                   |
| Reprocessing Fee                 | \$ 15.00                   |
| Duplicate License Fee            | \$ 50.00                   |
| Returned Check                   | \$ 25.00                   |
| Misc.                            | \$ 5.00                    |
| <b>Total Revenue</b>             | <b><u>\$67, 185.00</u></b> |

**EXPENDITURE REPORT:**

|              |                     |
|--------------|---------------------|
| Personnel    | \$195,382.00        |
| Operating    | \$165,353.00        |
| Shared       | <u>\$ 43,250.00</u> |
| <b>Total</b> | <b>\$326,007.00</b> |

**NUMBER OF LICENSES:**

June 30, 2020:

|   |       |
|---|-------|
| Licensed Program Administrators                         | 77    |
| Licensed Residential Child and Youth Care Practitioners | 1,223 |

**LEGISLATION:**

The 2020 Session ended early on March 18, 2020 (as opposed to the scheduled end date of April 6) due to the State emergency brought on by COVID-19.

During the 2020 General Assembly legislation due to the abbreviated session, the HB 1108 State Board for Certification of Residential Child Care Program Professionals Certification – Revisions did not complete the legislative process, but was approved by the House. This bill crossed over to the Senate EHE Committee but was not voted on. The bill will be reintroduced in the 2021 session.

**HB 1108 – State Board for Certification of Residential Child Care Program Professionals- Certification – Revisions**

This legislation required the State Board for Certification of Residential Child Care Program Professionals to maintain an electronic roster of all individuals certified by the Board; required that the roster be available for electronic verification of certification through the Board’s website; authorized certain individuals to contact the Board to verify a certificate; and repeals a certain requirement that a certain renewal notice sent by the board contain certain information.

**REGULATIONS:**

During the reporting period July 1, 2019 through June 30, 2020, the Board did not promulgate any new regulations.